

Check in / Check out

Check in

- Check-in can be arranged between 9 a.m. and 11 p.m.
- When you arrive, ring the intercom on the left. We will open the electronic door lock, so please go inside and ride the elevator to the second floor. You will receive your keys there.
- **Please let us know your flight details and / or check-in time plans as soon as possible.**

Check out

- Please check out by 10 a.m.
- **You do not need to put the futons away. Please leave them out where you used them. It makes cleaning easier, thank you :)**
- **Return all keys to Rikiya on the second floor. If the second floor reception is closed, then drop them into the mailbox by the building main entrance. Make sure to lock all doors.**
- If you have any bicycle keys, return them **along with the room keys.**
Do not leave them in the room.